

## Emory Gynecology and Obstetrics Call Guidelines: Maternal Fetal Medicine Call v2 January 2016

Call will be assigned to one physician each evening or weekend shift. If assigned to Labor call, you will automatically also be assigned MFM Back-up call. Clinical responsibilities have not changed and call will be distributed evenly.

**All call related requests will need to be routed through QGenda.**

Call will be published with the Grady schedule in QGenda and are noted as “MFM Call”.

Instances you will automatically not be assigned call

1. When a regular professional commitment would prohibit full participation
  - a. Please see the attached calendar for these days and conflicts
2. When you are away for: PTO, PL, Other/Away
  - a. This includes the weekend before a Monday away or after a Friday away

To request other specific times not to be on call

1. Use the request tab and functionality in QGenda (see QGenda quick guide)
2. request the ‘no call’ task for the day you do not wish to take call
3. **You are limited to 5 total ‘no call’ requests per month**

Every effort will be made to accommodate requests. However, assignments and requests are **not guaranteed** until approval is made or a schedule is published.

**Only submissions received by the deadlines listed below will be considered.** If you have a conflict, it is **your** responsibility to arrange a swap or coverage with another faculty member and **enter** it into QGenda.

<b>No call Requests for</b>	<b>are due in QGenda by</b>
April 2016	February 1, 2016
May 2016	March 1, 2016
June 2016	April 1, 2016
July 2016	May 1, 2016
August 2016	June 1, 2016
September 2016	July 1, 2016
October 2016	August 1, 2016
November 2016	September 1, 2016
December 2016	October 1, 2016

\*You will receive a reminder via email the week and day before each date listed above.\*