

Emory GYN/OB Division Guidelines: REI

v1 May 1, 2015

Call

- Call will be assigned to one physician if possible for the following time periods:
 - o Monday – Thursday: 5pm – 8am
 - o Friday 5pm – Monday 8am
- Clinical responsibilities have not changed.
- The individual assigned call on Saturday will also cover IVF Seminar.
- All call (including IVF Seminars) will be distributed evenly across the year.

All call related requests will need to be routed through QGenda.

Attending call will be published with the REI schedule in QGenda and is noted as “REI Backup Call.” REI 1st call is the fellows call. “IVF Seminars” are also listed in QGenda.

To request ‘no call’ use the request tab and functionality in QGenda (see QGenda quick guide)

Every effort will be made to accommodate requests. However, assignments and requests are **not guaranteed** until approval is made or a schedule is published.

Clinic Openings/Closures

Clinic opening/closures due to planned absences **should be** routed through QGenda.

Clinic opening/closures due to volumes in other areas (i.e. OR or IVF) that are not planned in advance and requested less than 3 days prior to the should **continue to be routed through email** until otherwise notified.